

## COMMAND CAREER DEVELOPMENT PROGRAM REVIEW

|  |                                |  |                                 |                                |
|--|--------------------------------|--|---------------------------------|--------------------------------|
| Activity Name:   | UIC:                           |  |                                 |                                |
| Career Counselors Name:  | Date Graduated CCC Course:     |  |                                 |                                |
| Evaluated By:  | Date of Review:                |  |                                 |                                |
| <p>1. Compile the last 12 months of CO monthly report data, and compare with established targets, requirements of norms are applicable.</p> <p>Comments:</p> |                                |  |                                 |                                |
| <p>2. Does the command conduct CDB's per OPNAVINST 1040.11A?</p> <p>Comments</p>   |                                | <table border="1"><tr><td>YES<br/><input type="checkbox"/></td><td>NO<br/><input type="checkbox"/></td></tr></table> | YES<br><input type="checkbox"/> | NO<br><input type="checkbox"/> |
| YES<br><input type="checkbox"/>  | NO<br><input type="checkbox"/> |  |                                 |                                |
| <p>3. Does the command participate in Team Detailing?</p> <p>Comments</p>  |                                | <table border="1"><tr><td>YES<br/><input type="checkbox"/></td><td>NO<br/><input type="checkbox"/></td></tr></table> | YES<br><input type="checkbox"/> | NO<br><input type="checkbox"/> |
| YES<br><input type="checkbox"/>  | NO<br><input type="checkbox"/> |  |                                 |                                |

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|---|--------------------------|--------------------------|
| 4. Per OPNAVINST 1040.11A does the CCC have:  |                          |                          |
|   | YES                      | NO                       |
| a. Primary access to the BUPERS directives CD-ROM?  | <input type="checkbox"/> | <input type="checkbox"/> |
| b. A computer system that is capable of running current Career Development Programs and associated on-line databases on-line databases including Internet capability?   | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Office space suitable for private counseling?  | <input type="checkbox"/> | <input type="checkbox"/> |
| d. DSN capable phone line and other communications?   | <input type="checkbox"/> | <input type="checkbox"/> |
| Comments  |                          |                          |
| 5. The CCC has a current copy of the Enlisted Distribution Verification Report (EDVR) electronically or on paper.   | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. The CCC is on distribution for Career Development related message traffic and correspondence.  | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. How is career development related information disseminated? (i.e., Plan of the Day (POD)/Plan of the Week (POW) Notes, SITE TV, Radio, Family Grams, General Military Training (GMT), lectures, LAN computer system) | <input type="checkbox"/> | <input type="checkbox"/> |
| Comments  |                          |                          |

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|---|--------------------------|--------------------------|
| 8. Review summary (In view of the above, does the Command Career Development Program function per existing directives)? | YES                      | NO                       |
|   | <input type="checkbox"/> | <input type="checkbox"/> |

Include training requirements and copy of POA & M if applicable: